

# Emergency Management Performance Grant Report

## Federal Fiscal Year ending September 30, 2007

### Administrative

#### Objective 1.1

*Ensure all reports; audits and other requirements of this grant for administrative purposes are completed and filed in a timely manner in conformance with Kansas Emergency Management guidelines*

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Finance and Administration	1.1.1	Complete performance reviews bi-annually or annually and submit to KDEM	
	1.1.2	Conduct fiscal reviews bi-annual or annually and submit to KDEM	
	1.1.3	Review and submit Coordinator's job description to KDEM	
	1.1.4	Develop or review financial and administrative outlines that complies with the federal, state, and local requirement OMB A-87 (Form 15 & 16)	
	1.4.5	Complete OMB A-133 Single Audit Requirement or submit letter to KDEM stating jurisdiction did not exempt more than \$500,000 federal dollars	
	1.4.6	County adopt resolution which complies with KAR-56-2-2 and submit to KDEM	

#### Objective 1.2

*Strive to meet or exceed nationally recognized standards for emergency management capabilities based on EMAP standards*

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Finance and Administration Direction, Control and Coordination	1.2.1	Begin the process of collecting self-assessment data for EMAP	

**Objective 1.3**  
***Participate in emergency management activities***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Direction, Control and Coordination	1.3.1	Attend Local Emergency Planning Committee meetings	
	1.3.2	Attend Local Citizen Corps Council activities	
	1.3.3	Attend local emergency management activities	

## Planning & Mitigation

**Objective 2.1**  
***Align the mutual aid process to become NIMS compliant***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Resource Management	2.1.1	Adopt Kansas standards for mutual aid agreements	
	2.1.2	Maintain a list of interoperable resources	
	2.1.3	Formally recognize NIMS and adopt NIMS principles and policies	

**Objective 2.2**  
***With guidance from Kansas Emergency Management, develop emergency operations plans and procedures for NIMS compliance***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Laws and Authorities, Hazard Mitigation, Planning	2.2.1	Incorporate NIMS and Kansas Planning Standards into All-Hazard County Emergency Operations Plans using NetEOP <ul style="list-style-type: none"> <li>Update SARA Title III requirements annually</li> </ul>	
	2.2.2	Complete NIMS assessment by September 30, 2007 <ul style="list-style-type: none"> <li>Using NIMCAST or other developed tool</li> </ul>	
	2.2.3	Institutionalize the use of the Incident Command System	

## Prevention, Response, and Recovery

### Objective 3.1

*Support initiatives related to Emergency Interoperability Communications System that can be utilized by responders in an emergency*

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Communication and Warning	3.1.1	Support the deployment of the Emergency Interoperability Equipment	
	3.1.2	Respond to disaster sites to help mitigate interoperability issues	

### Objective 3.2

*Maintain Local Emergency Management Program*

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Direction, Control, and Coordination, Operations and Procedures, Training	3.2.1	Coordinator position appointed by Board of County Commission <ul style="list-style-type: none"> <li>• Works a minimum of 20 hours per week</li> <li>• Has high school diploma or equivalent</li> <li>• Copy on file to KDEM</li> <li>• Alternate coordinator designated</li> </ul>	
	3.2.2	Coordinator is a current Certified Emergency Manager (minimum KSCEM) <ul style="list-style-type: none"> <li>• Obtain within 24 months of employment</li> </ul>	
	3.2.3	Conduct operational tests of warning and communications equipment	
	3.2.4	Review and update emergency procedures and contact information	
	3.2.5	Conduct EOC training	

**Objective 3.3**

*Timely and coordinated response and recovery activities in a disaster or major emergency using the NIMS model and incorporating the National Response Plan initiatives.*

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Direction and Control and Coordination, Operations and Procedures	3.3.1	Advise county commissioners regarding local declarations	
	3.3.2	Provide technical assistance and guidance to local governments and multi-disciplines	
	3.3.3	Coordinate with local, state, federal, and volunteer agencies	
	3.3.4	Support recovery programs	
	3.5.5	Conduct and participate in disaster assessments	

## Technological Hazards (Chemical, Radiological, and Nuclear)

**Objective 4.1**

*Maintain radiological and chemical preparedness program*

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Hazard Identification & Risk Assessment, Risk Management Resource Management, Control, Coordination, Training	4.1.1	Maintain trained staff to detect radioactivity due to peacetime incidents	
	4.1.2	Maintain information on personnel trained to the Radiological Officer level <b>OR</b> submit MOU with jurisdiction providing this resource	
	4.1.3	Maintain radiological monitoring kits	
	4.1.4	Attend CAMEO training	

**Objective 4.2 (applicable only to Allen, Atchison, Anderson, Brown, Doniphan, Coffey, Lyons Counties)**

***Maintain a viable response and mitigation program as a contingency for potential events related to the Wolf Creek Nuclear Operating Plant and Cooper Nuclear Power Plant***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Hazard Identification & Risk Assessment, Risk Management	4.2.1	Attend training relative to Emergency Operations Center mission for Wolf Creek and Cooper Nuclear Power Plants	
	4.2.2	Review contingency plans relative to response and recovery operations for Wolf Creek and Cooper Nuclear Power Plants	
	4.2.3	Maintain radiological detection and monitoring equipment assigned to county personnel	

## Training

**Objective 5.1**

***Participate in integrated emergency management training***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Training	5.1.1	Attend emergency management related training	
	5.1.2	Complete ICS 100-Incident Command System-Introduction	
	5.1.3	Complete ICS 200-Incident Command System-Basic	
	5.1.4	Complete ICS 300-Incident Command System-Intermediate	
	5.1.5	Complete ICS 400-Incident Command System-Advanced	
	5.1.6	Complete the NIMS Awareness Course: "National Incident Management System (NIMS), An Introduction" IS-700	
	5.1.7	Complete the NRP Course "National Response Plan (NRP), an Introduction" IS-800	

**Objective 5.2*****Provide public awareness training***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Training Public Education and Information	5.2.1	Advocate local citizen participation in training	

**Exercises****Objective 6.1*****Support and coordinate an exercise program***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Exercises, Evaluations and Corrective Action	6.1.1	Support and participate in local exercise planning meetings and promote involvement with multiple response partners and private industry <ul style="list-style-type: none"> <li>Submit three year exercise schedule to KDEM</li> </ul>	
	6.1.2	Promote and participate in community-specific multi-jurisdictional and regional initiatives	
	6.1.3	Promote and facilitate formalized corrective action processes for actual events and exercises <ul style="list-style-type: none"> <li>Hot wash</li> <li>Lessons learned</li> <li>Submit documented report</li> </ul>	
	6.1.4	Incorporate NIMS into existing exercises	
	6.1.5	Advocate local citizen participation in training and exercises	
	6.1.6	Conduct and evaluate a hazardous materials exercise	

## Preparedness

### Objective 7.1

***Work in partnership with first responders, local, state, and federal emergency management organizations, Citizen Corps Councils, the National Weather Service and volunteer agencies to reduce disaster impact and incorporate NIMS and National Response initiatives***

EMAP Function	Strategy Number	Strategy Description	Reporting Comments
Crisis Communication Public Education and Information	7.1.1	Support and promote Local Citizen Corps Councils and Community Emergency Response Teams to ensure they are effectively used to enhance disaster response capabilities	
	7.1.2	Coordinate severe weather awareness activities	
	7.1.3	Distribute newsletters, publications, and other family and community preparedness materials	